KNS	**Purchase Order**	
	PO NO.	
	Date	01-Jan-1970
, ,	Quotation Ref	
	Delivery Date	01-Jan-1970
	GSTIN	
Vendor Address: Contact No:	Delivery Address: (for)	

Sl.No	Item Name	UOM	Qty	Rate	Taxable (INR)	CGST	SGST	IGST	Total amount INR
						Grand Total			Rs.0.00
Amount In words:- Indian Rupees - ZERO									
Payment Terms: days of the receipt of the invoice from the vendor									
Remarks :									

Terms and Conditions

1. Please send two original tax invoice with company seal & signature
2. Delivery date/ Schedule : As per site requirement
3. The quality of material will be checked by our QC/Engineers
4. Quote our PO no in all future correspondence and documents
5. Specify on every package - 1. Our PO No. 2. Gross, Net & Tare weights 3. If any other (as per UOM)

CC
Finance
Project
Site/Store (Purchase Manager) (Purchase Head)

Purchase order schedule